

Audit and Assurance Committee Meeting

Date of Meeting	10 March 2020
Paper Title	Annual Review of Committee Chair
Agenda Item	8
Paper Number	AAC3-D
Responsible Officer	Penny Davis, Board Secretary
Status	Disclosable
Action	For discussion and agreement

1. Report Purpose

1.1. To facilitate the Committee's annual review of the Committee Chair's performance.

2. Recommendations

2.1 Members are invited to **discuss** and **agree** feedback on the performance of the Committee Chair.

3. Evaluation of Committee Chair

3.1. This item was deferred from the January meeting of the Committee.

3.2. To inform the GCRB Chair's appraisal of members who are Committee chairs, in compliance with the Code of Good Governance, the following arrangements were put in place by the Board.

- As part of its annual self-evaluation, each committee will hold a discussion without its Chair present to allow for consideration of the Committee Chair's performance and agreement on feedback to be given.
- A non-executive member of the Committee will then feed back to the Committee Chair either in the meeting or subsequently.
- The non-executive member will also share agreed feedback on the Committee's discussion with the Board Chair, to allow feedback to inform the Committee Chair's one-to-one appraisal.

4. Risk Analysis

4.1. Effective evaluation procedures help to mitigate risk 012, The capacity and capability of the Board is inadequate and standards of governance fall below the level required, and risk 013, There is a breach of legislation/guidance/code of practice and this results in a failure of governance.

5. Legal Implications

5.1. There are no specific legal implications associated with this paper.

6. Resource Implications

6.1. There are no resource implications associated with this paper.

7. Strategic Implications

7.1. There are no specific implications for the Regional Outcome Agreement or Strategic Plan associated with this paper.

8. Equalities Implications

8.1. The Committee's annual review process includes consideration of gender balance.

