

## Audit Committee Meeting

Date of Meeting	Tuesday 18 December 2018
Paper Title	Risk Register Development
Agenda Item	15
Paper Number	AC2-I
Responsible Officer	Robin Ashton, GCRB Executive Director
Status	Disclosable
Action	For Approval

### 1. Report Purpose

- 1.1. This paper provides proposals for the further development of GCRB's Risk Register.

### 2. Recommendations

- 2.1. The Committee is invited to:

- **recommend** to the GCRB Board that a workshop is organised in early 2019 for Board members to undertake a review of risks and the inclusion of these within the current GCRB Risk Register.

### 3. Background

- 3.1. The Committee's terms of reference give it an advisory role with regard to GCRB's "strategic processes for risk".
- 3.2. This report provides an opportunity for the Committee to review proposals for the further development of GCRB's Risk Register.

### 4. Reviewing risks identified within GCRB's Risk Register

- 4.1. At its meeting on 29 October 2018, the Board requested that the GCRB Audit Committee consider steps which could be taken to ensure that the GCRB Risk Register effectively assesses risks to GCRB and the Glasgow College Region.
- 4.2. GCRB's current Risk Register was developed on the basis of a review of GCRB's risk management arrangements undertaken by the Internal Auditor and a Board Risk Management Workshop held on 2 June 2017.
- 4.3. In order to ensure that the risk register accurately describes current and future risks, it is proposed that the GCRB Executive arrange a similar Risk Management Workshop early in 2018, to provide an opportunity for Board members to consider risks and how the current risk register can be developed to better identify risks.

- 4.4. The risk workshop would be outwith scheduled board or committee meetings with all members invited to attend, taking into account the availability of Board members.
- 4.5. The Audit Committee is asked to consider this proposal with a view to recommending to the GCRB Board this course of action at its next meeting.

## **5. Risk Matrix**

- 5.1. GCRB's Risk Register uses a 3x3 matrix to assess likelihood and impact of risk.
- 5.2. At the October meeting of the GCRB Board, it was suggested that the Board utilise a more granular assessment matrix, in order to distinguish more clearly differences in risk likelihood or impact. This could be particularly helpful given the greater number of risks which the Board now assesses are of generally low risk.
- 5.3. It is therefore proposed that as part of the risk register development process outlined in the section above, a more detailed matrix is developed and considered for GCRB to use in its risk assessment.

## **6. Legal Implications**

- 6.1. Paragraph 17 of the Financial Memorandum between the Scottish Funding Council and GCRB requires GCRB to have an effective policy of risk management and risk management arrangements.

## **7. Equalities Implications**

- 7.1. No equalities implications are identified.

## **8. Financial Implications**

- 8.1. Relevant financial risks are referred to in the risk register.

## **9. Strategic Implications**

- 9.1. Through the conditions of grant associated with the Regional Outcome Agreement, GCRB is required to conduct its affairs in accordance with the expected standards of good governance, which include establishing appropriate risk management arrangements.