

**Minute of the Performance and Resources Committee held on Friday 9 February 2018**

<b>Present</b>	
Frank Coton (Chair)	
Paul Buchanan	Caroline MacDonald
Carol Kirk	Alastair Milloy
<b>In Attendance</b>	
Robin Ashton (Executive Director)	James Gow (GKC – Vice Principal)
Penny Davis (Board Secretary)	Andy Laszlo (GKC – Head of ICT)
Jim Godfrey (Interim Finance Director)	
Wendy Odedina (Executive Assistant)	
<b>Apologies</b>	
Megan Cartwright	Jim O'Donovan

**1. Introduction and Welcome**

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Paper Number: Verbal

**1.1 Discussion**

The Chair welcomed all members and attendees to this additional meeting of the Performance and Resources Committee.

**2. Apologies**

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Paper Number: Verbal

**2.1 Decision**

Apologies were noted for Jim O'Donovan and Megan Cartwright.

**3. Declarations of Interest**

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Paper Number: Verbal

**3.1 Decision**

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

#### 4. Chair's Business

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Paper Number: Verbal

##### 4.1 Decision

There were no items raised under Chair's Business.

#### 5. Minute of the Committee Meeting held on 1 December 2017

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Paper Number: PRC1-A

##### 5.1 Decision

The minute of the meeting held on 1 December 2017 was **agreed** as an accurate record.

#### 6. Variation to IT Project

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Paper Number: PRC1-B

##### 6.1 Discussion

The Finance and Resources Director provided an overview of the paper noting that the Committee had approved a bid through the capital funding policy for Glasgow Kelvin College to replace a large number of PCs by improving its LAN infrastructure and implementing a Thin Client Installation. He noted that the Committee were now being asked to consider a variation to this approved bid.

The Vice Principal and Head of ICT from Glasgow Kelvin College advised that they had re-evaluated the business case for a thin client solution and proposed an alternative approach which was outlined in the appendix to the paper. The Committee discussed the business case in depth and were satisfied that the College had considered the matter rigorously.

Following its discussion, members approved the proposed change to the college project on the basis that they were satisfied that the revised proposal continued to meet the agreed bid criteria.

The Committee discussed the need for a regional ICT strategy to be developed and for capital allocations to be looked at within this framework. It was also noted that future bids through the capital funding policy should be more fully developed to help avoid the need for such significant in year variations.

##### 6.2 Decision

The Committee considered the revised business case presented by Glasgow Kelvin College and **agreed** to the variation in the approved IT project.

## 7. Capital Contingency 2017-18

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Paper Number: PRC1-C

### 7.1 Discussion

The Finance and Resources Director noted that no requests had been received with regard to the capital contingency monies and therefore in line with the agreed capital policy, monies would be distributed to the colleges based on credit activity.

### 7.2 Decision

The Committee **approved**:

- the distribution of the capital contingency for 2017-18 (£287,514) to the three colleges in Glasgow in accordance with GCRB's Capital Funding Policy;
- that the Chair of the Performance and Resources Committee is given delegated authority to approve College requests to use the additional grant for purposes other than Lifecycle Maintenance.

## 8. Date of Next Meeting

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Paper Number: Verbal

### 17.1 Decision

The date of the next meeting was agreed as Wednesday 7 March 2018.