

**Minute of the Performance and Resources Committee held on Monday 13 March 2017**

<b>Present</b>	
Frank Coton (Chair)	
Paul Buchanan	Carol Kirk
Amparo Fortuny	Jim O'Donovan
<b>In Attendance</b>	
Robin Ashton (Executive Director)	Alan Sherry, Principal, GKC
Margaret Cook (Chair of the Board)	
Penny Davis (Board Secretary)	External:
Wendy Odedina (Executive Assistant)	Craig Gilmour, Project Manager, Hardies (items 1-6)
Eleanor Harris, Depute Principal, GCC	John Hetherington, Project Manager, Mott MacDonald (items 1-6)
Joanna McGilivray, Vice Principal, COGC	Kevin Webster, Project Manager, Hardies (items 1-6)
<b>Apologies</b>	
Caroline MacDonald	

**1. Introduction and Welcome**

Paper Number: Verbal

**1.1 Discussion**

The Chair welcomed all members and attendees to the meeting.

**2. Apologies**

Paper Number: Verbal

**2.1 Decision**

Apologies were noted for Caroline MacDonald.

**3. Declarations of Interest**

Paper Number: Verbal

**3.1 Decision**

The Chair reminded members that it is their personal responsibility to indicate to the Chair at any point during the meeting if they have, or may be perceived as having, a conflict of interest under any item on the agenda.

The representatives from the assigned colleges declared an interest in agenda item 9.

#### 4. Chair's Business

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Paper Number: Verbal

##### 4.1 Decision

There were no items raised under Chair's Business.

#### 5. Minute of the Committee Meeting held on 06 February 2017

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Paper Number: PRC3-A

##### 5.1 Decision

The minute of the meeting held on 06 February 2017 was **agreed** as an accurate record.

In relation to item 10 on the minute, it was noted that the content of the revised Glasgow Region Financial Report may vary to that which is noted in the minute and this will be kept under review.

#### 6. Capital Maintenance Projects – Progress Reports

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Paper Number: PRC3-B

##### 6.1 Discussion

The project managers from Hardies provided an update on the works at Glasgow Kelvin College's campuses detailing progress against timescales and budget. It was noted that planning consent had been approved at the West End campus which was previously noted as a risk to timescales.

The Principal from Glasgow Kelvin College noted that the College would commit to fund any overspend to the overall project budget.

The Executive Director noted that confirmation had been received from the SFC that funds being committed by the end of March would be satisfactory and would have no impact on future allocations.

The project manager from Mott MacDonald provided an update on the works at Glasgow Clyde College's campuses detailing progress against timescales and budget. The Depute Principal from Glasgow Clyde College noted that the College would also commit to fund any overspend to the overall project budget.

The Executive Director noted that further to feedback at the last Committee meeting, information had been provided in the report regarding project management fees.

##### 6.2 Decision

The Committee **noted** the progress reports and wished to record their thanks to both project management teams.

## 7. 2017-18 Regional Outcome Agreement

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Paper Number: PRC3-C

### 7.1 Discussion

The Executive Director provided an overview of the final draft of the 2017-18 Regional Outcome Agreement (ROA) which he noted had been updated further to receipt of the credit allocation for the region, feedback from the SFC and comments from members at the last meeting of the Performance and Resources Committee and the GCRB board.

He noted that the Assigned Colleges' Access and Inclusion Strategies are also due to be submitted to the SFC alongside the ROA and these are presented to the Committee for consideration under the next agenda item. He noted that a gender action plan is also required however the deadline for this is July 2017.

### 7.2 Decision

The Committee noted some minor amendments and additions to the 2017-18 Regional Outcome Agreement.

Subject to these amendments, the Committee **agreed to recommend** to the GCRB Board that it approve the 2017-18 Regional Outcome Agreement and related Equality Impact Assessment for submission to the SFC.

## 8. Assigned College Access and Inclusion Strategies

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Paper Number: PRC4-D

### 8.1 Discussion

The Executive Director provided an overview of the assigned college's Access and Inclusion Strategies noting that these are required to be submitted to the SFC alongside the Regional Outcome Agreement. He noted that, in his opinion, the strategies meet the SFC guidance in this area.

The Depute Principal at Glasgow Clyde College noted that the strategy for Clyde College within the paper is a draft and an updated version will be available for the full GCRB board meeting.

The Committee discussed ELS funding and the new holistic approach to funding in this area.

### 8.2 Decision

The Committee **noted** the intention not to provide a breakdown of Extended Learning Support expenditure unless specifically required to do so by the SFC following submission of the draft Glasgow ROA.

The Committee **agreed** to discuss ELS funding in more detail at a future meeting.

The Committee **agreed to recommend** to the Board the submission of the college access and inclusion strategies to the SFC as supporting documentation for the 2017-18 Glasgow Regional Outcome Agreement.

They **agreed** that the monitoring, implementation and further development of these access and inclusion strategies should be undertaken as part of regional work to oversee delivery of the ROA.

## **9. Indicative Assigned College 2017-18 ROA Funding Allocations**

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Paper Number: PRC4-E

### **9.1 Discussion**

The Executive Director provided an overview of the paper which set out the proposed funding allocation framework and the criteria on which the framework is based.

He advised that he had consulted with the assigned colleges on the proposed funding allocations and that a number of meetings had taken place. He explained that a proposal was made by City of Glasgow College to extend the use of future year targets to the funding elements related to Social Inclusion Funding and Assumed Fees.

The Executive Director noted that some modelling was undertaken as to how this proposed change could be implemented. He acknowledged the potential benefits of using future year targets however noted that concerns had emerged regarding reliance on targets in areas that the region had not met forecast levels of activity in in 2015-16 and concerns around robustness of data and greater reliance on data independently provided by the three colleges meaning an increased risk of variability.

The Vice-Principal from City of Glasgow College noted her College's concerns regarding the use of historical data for Social Inclusion Funding and Assumed Fees which she claimed put City of Glasgow College at a disadvantage. She expressed that the College's position is that their concerns have not been adequately addressed. She requested to table a paper to the Committee on this matter. The Chair of the Committee noted that it was not appropriate to table a paper to a governance board without prior agreement following disclosure of the paper at earlier stages of consideration of the issue.

The Executive Director reiterated that modelling was undertaken on the proposal from City of Glasgow College with all 3 of the assigned colleges. He noted that within the paper to the Committee he had also outlined the proposal from City of Glasgow College for the Committee's consideration of the matter.

The Principal from Glasgow Kelvin College and Depute Principal from Glasgow Clyde College noted that discussions had taken place of the concerns raised by City of Glasgow College. They both stated that their respective college's position was that the use of forward looking targets would require more time to be developed and looked at strategically and that at present, data was not sufficiently robust to be used in this way.

The Principal from Glasgow Kelvin College and Depute Principal from Glasgow Clyde College agreed that a fair and transparent process had been undertaken and whilst there were elements of the funding model which they have not welcomed, they have accepted these.

## 9.2 Decision

The Committee **agreed to recommend** to the GCRB Board the indicative funding allocations for core teaching grant, European Social Funds, and student support funding for the assigned colleges for 2017-18 as per the funding allocation framework detailed in the paper.

The Committee **noted** the concerns raised by City of Glasgow College and **agreed** that GCRB and college management should continue to further develop regional funding approaches for future allocations, including strengthening the alignment of funding to regional strategic goals and outcomes.

The Committee **agreed** that the GCRB Executive Director should work with colleagues from the assigned colleges and the SFC to develop 2017-18 capital grant allocation recommendations for consideration at the next meeting of the Committee.

## 10. GCRB Running Costs

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Paper Number: PRC4-F

### 10.1 Discussion

The Executive Director presented the GCRB running costs report which he noted included updated staff costs and an increase in external audit fees as a result of the Board's decision to consolidate accounts across the Glasgow region.

### 10.2 Decision

The Committee **noted** the report.

## 11. Long-term Agenda

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Paper Number: PRC4-G

### 11.1 Decision

The Committee **agreed** the long-term agenda.

## 12. Date of Next Meeting

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Paper Number: Verbal

### 12.1 Decision

The date of the next meeting of the Performance and Resources Committee was confirmed as Tuesday 2 May 2017.

