
Performance and Resources Committee

Date of Meeting	Wednesday 14 December 2022
Paper Title	Decision via Scheme of Delegation
Agenda Item	6
Paper Number	PRC2-B
Responsible Officer	Martin Boyle, Executive Director
Status	Disclosable
Action	For noting

1. Executive Summary

- 1.1 This agenda item provides committee with an overview report on the use of delegated authority and scheme of delegation.
- 1.2 During this period the Executive Director has made one additional allocation via the Scheme of Delegation.
- 1.3 This was for the funding of free period products for 2022-23, a continuation of the previously approved 2021-22 scheme. Due to the sequence of funding, this allocation has already been reported to the GCRB board meeting of Monday 31 October 2022.

2. Recommendations

- 2.1 The committee is asked to **note** the allocation of £84,500 in respect of free period products for 2022-23.

3. Background

3.1 The Scheme of Delegated Authority requires the Executive Director to report to the regular meetings of the Board any decisions he has made under the Scheme of Delegated Authority for amounts greater than £10,000 in relation to:

- Committing funds within agreed budgets;
- Revision of individual budgets for any one year up to a limit of £10,000 or 5%, whichever is the higher; and
- Application of any discretionary budget controlled by the Executive Director.

In addition, delegated authority may be used to exercise decisions via the Scheme of Delegation, and these are reported to board *as Decisions via Scheme of Delegation*.

4. Free Period Products

4.1. In 2017 the Scottish Government made a commitment to provide free sanitary products to students in schools, colleges and universities. Additional funding to support this initiative has been provided since August 2018.

4.2. For the financial year 2022-23, the Scottish Government has provided additional funding to the college sector. The funding was announced in the Scottish Funding Council circular SFC AN/19/2022, which is available via the following link:

<http://www.sfc.ac.uk/publications-statistics/announcements/2022/SFCAN192022.aspx>

4.3. The funding allocations have been calculated on the following basis:

- Proportion of female student numbers (excluding school pupils) at each institution.
- An estimated 5% uptake from students at colleges and a 10% uptake at universities, reflecting the estimated average uptake in Academic Year (AY) 2018-19.
- An increased cost of 19.4p per product, reflecting the average unit price of period products purchased by colleges and universities during AY 2018-19.

4.4. The basis of the allocation is the same as has been used in 2020-21 and 2021-22. Therefore, the proposed allocation (2022-23) for each college in Glasgow is as follows:

College Funding	Free Period Products	Administration	Total
City of Glasgow College	£32,647	£2,806	£35,453
Glasgow Clyde College	£26,034	£2,238	£28,272

Glasgow Kelvin College	£19,131	£1,644	£20,775
Total	£77,812	£6,688	£84,500

5. Risk and Compliance Analysis

- 5.1** The Executive Director is responsible for implementation of the Glasgow Region Strategic Plan for College Education 2017-2022, management of risk and oversight of resources. The use of delegated authority is designed to maintain these positions.

6. Financial and Resource Analysis

- 6.1** All activity reported at this time is in line with set GCRB budget allocations and has no wider resource implications.

7. Equalities Implications

- 7.1** No additional equalities implications at this time, beyond specific elements considered in related papers.

8. Learner Implications

- 8.1** No additional learner implications at this time, beyond specific elements considered in related papers.